

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 13th May 2015 commencing at 7.30pm in Barton Bendish Village Hall

Present: Cllr JR Bostock Chairman
Cllr PAJ Carter
Cllr WR Chapman
Cllr AV McAlister
Cllr Dr TM Webster
Miss SJ Thorpe Parish Clerk

2 members of the public

1. **Apologies**

No apologies had been received.

2. **Declarations of Interest**

No declarations were made.

3. **Minutes**

The minutes of the Ordinary Meeting on 11th March 2015, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr Carter, and seconded by Cllr Webster.

4. **Matters Arising**

All of the matters arising from the last meeting had been actioned. It was agreed that the Clerk would chase up installation of some of the signage, which had been agreed by Mr Wallace from Highways when he inspected the village with Mr Tasker in March 2015. Mr Wallace had confirmed that the speed limit for the village centre is programmed for this coming year.

5. **Highways Issues**

Street name signs at Boughton Long Road and Beachamwell Road junction have been damaged and need repairing. Clerk to refer to street name team at Borough Council.

6. **Sub-Committee Reports**

a Projects – Cllr McAlister advised that there were no current projects planned.

7. **Finance**

a Payments for authorisation – the Clerk advised that the following payments were due by cheque:

Norfolk Assoc of Local Councils	Annual subscription	£85.59
Miss S Thorpe	expenses April/May	£74.65
Mrs C M Hurley	Internal Auditor 2014/15	£50.00
Broker Network Ltd	PC Insurance 2015/16	£159.00
Payments made by standing order:		
HMRC	PAYE for March	£36.50
Miss S Thorpe	April salary	£145.97
HMRC	PAYE for April	£36.50
Miss S Thorpe	May salary	£145.97
		<u>£734.18</u>

It was agreed to make these payments, proposed by Cllr Webster, seconded by Cllr Carter.

b Balance at bank for new financial year – The Clerk confirmed the balance of at the bank was £3424.02, with one unrepresented cheque outstanding for £1.00.

Chairman's signature..... Date.....

- c Insurance policy for 2015/16 – The Clerk advised that she had obtained a quote from Came & Company Insurance Brokers for a renewal of the policy with Aviva, for the same cost as last year of £159.00. Other companies had declined to quote as they could not match this figure. It was agreed to accept this quote.
- d Bank mandate for additional signatories – It was agreed that Cllr McAlister would be added to the mandate as an additional signatory. Forms to be completed at the end of the meeting.

8. Parish Affairs

- a Purchase of grit bin for Church Road – the Clerk provided quotations for an additional grit bin to be located on Church Road at the junction with Hatherley Gardens. Following a proposal by Cllr Webster, and seconded by Cllr Carter, it was agreed by all to purchase a grit bin from Glasdon for £120, as this would match the other grit bins in the village. Mr Tasker agreed to accept delivery of the bin. Clerk to arrange license for bin from Highways and place order with Glasdon.

9. Correspondence

The Clerk updated the Council with items of correspondence that had been received. Items worthy of note included:

- An invitation from RAF Marham to the Chairman for the Annual Formal Reception on 25th June. It was agreed that Cllr Carter would attend on behalf of Cllr Bostock.
- Confirmation from BT that the telephone kiosk in Eastmoor has now been adopted by the Parish Council.
- Information from the Borough Council on submission of the “King’s Lynn and West Norfolk Local Plan – Site Allocations and Development Management Policies Document” to the Planning Inspectorate; Living Independently in Later Years (LILY) project; and free public events in King’s Lynn.
- An email from PCSO Jane Edwards advising that she was no longer our Parish Liaison Officer as she was moving on.

10. Planning

- a Applications received – none.
- b Decisions received from the Borough Council – none.

11. Public questions and comments – none.

12. Date of next meeting will be Wednesday 8th July 2015 in the Village Hall, starting at 7pm.

The meeting was closed at 7.55pm

Chairman’s signature.....

Date.....