

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 11th March 2015 commencing at 7.15pm in Barton Bendish Village Hall

Present: Cllr P A J Carter Vice Chairman
Cllr P A Baird
Cllr T English
Cllr A V McAlister
Cllr Dr T M Webster
Miss S J Thorpe Parish Clerk

3 members of the public

1. **Apologies**

Apologies had been received from Cllr J R Bostock (Chairman), Cllr P G Carter, and Cllr T Manley (Borough Councillor).

2. **Declarations of Interest**

No declarations were made.

3. **Minutes**

The minutes of the Ordinary Meeting on 14th January 2015, having been circulated to all prior to the meeting, were agreed as correct, and signed following a proposal by Cllr McAlister and seconded by Cllr Webster.

4. **Matters Arising**

The Clerk reported that all actions from the last meeting had been completed. Mr William Tasker advised that he had carried out the inspection of the village with Mr Wallace from Highways. He advised on matters that had been discussed and what action was to be taken and agreed to provide the Clerk with a full list of these items so that a record could be kept and follow up action taken if needed. Mr Tasker stated that Mr Wallace had also advised him that the request for a 30 mph speed limit in the centre of the village would be going ahead. The Chairman expressed thanks to Mr Tasker for his work on this item.

5. **Highways Issues**

Outstanding issues already covered in item 4. No new issues were reported.

6. **Reports**

a **Projects Committee:** Cllr McAlister reported that the committee was still considering the possibility of a picnic over the summer. She advised on funding available to celebrate Armed Forces Day, and a scheme involving free trees from Woodland Trust for planting next winter.

7. **Internal Council Matters**

a **Parish Council website:** The Clerk confirmed that the new website had been set up and that details had been forwarded to members via email which included a link to the new website. She requested photos of the village and information on the village history to add to the site.

b **Acknowledgement of contribution to the PC by Cllr Trevor English:** The Chairman commented that this would be the last meeting for Cllr English as he was ineligible to stand in the forthcoming PC elections due to no longer living in the parish. Thanks were expressed to him for his long service and commitment to the PC.

8. **Finance**

a **Payments for authorisation:** the following payments were due –

S Thorpe	Clerk's expenses/training Feb/March	£45.46
Barton Bendish Village Hall	Hire of hall for meetings Nov – March	£30.00
BT	Adoption of Eastmoor Telephone Kiosk	£1.00

Chairman's signature.....

Date.....

It was agreed to make this payment, proposed by Cllr Webster, seconded by Cllr McAlister.

- b Cash book reconciliation to 28th February 2015: The Clerk confirmed the balance at the bank of £3684.25 by showing the bank statement to the Chairman. There were no unpresented cheques therefore this agreed with the balance in the Cashbook.

9. Parish Affairs

- a Adoption of BT telephone kiosk in Eastmoor: The Clerk advised that BT had now confirmed that the adoption could proceed at a cost of £1 and had provided a contract for signing. Following a proposal by Cllr McAlister, seconded by Cllr English it was agreed by all that the PC should sign the contract.
- b Parish Council elections on 7th May 2015: The Clerk provided information on the forthcoming PC elections. Notices would need to be displayed from 16 March to 9 April 2015, which was the nomination period. Nomination packs were available from the Clerk or the BC (Electoral Services). The Clerk handed out a nomination pack to all members who were considering standing for the election.

10. Correspondence

The Clerk updated the Council with items of correspondence that had been received. These included: An email from the office of the Mayor of KL & WN confirming that the nomination put forward by the PC for the Voluntary Service Awards had been approved and inviting the PC to send two representatives to the Award Ceremony on 1st April; Initial Consultation on Norfolk Minerals Site Specific Allocations Development Plan Document for Silica Sand from Norfolk County Council which confirmed that there is no silica sand resource underlying the boundaries of the parish; information from our PCSO Jane Edwards advising of no crimes and five calls for the parish since January 2015; West Norfolk Partnership: Fit Together – free guided walks in West Norfolk; information on West Norfolk Village Games; Affordable Rural Housing: A practical guide for parish councils; and Clerks & Councils Direct newsletter. The Clerk asked if members would advise her if they wished to attend the Award Ceremony.

11. Planning

- a Applications and decisions received: none.

12. Public Questions and Comments

- Mr Tasker made a request for the PC to consider purchase of an additional grit bin to be placed on Church Road near the junction with Hatherley Gardens. Clerk to obtain quotes, and add to next agenda.

- 13. Date of Next Meeting** will be the Annual Meeting of the Parish Council on Wednesday 13th May 2015 in the Village Hall, starting at 7pm.

The meeting was closed at 7.50pm.

Chairman's signature.....

Date.....