

# BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 14<sup>th</sup> January 2015  
commencing at 7.00pm in Barton Bendish Village Hall

**Present:**  
Cllr J R Bostock Chairman  
Cllr P A J Carter Vice Chairman  
Cllr P A Baird  
Cllr P G Carter  
Cllr T English  
Cllr A V McAlister  
Cllr Dr T M Webster  
Miss S J Thorpe Parish Clerk  
  
Cllr T Manley (Borough Council)  
Mr Andrew Wallace (Highways Engineer)

3 members of the public

1. **Apologies**

No apologies had been received.

2. **Declarations of Interest**

No declarations were made.

3. **Minutes**

The minutes of the Ordinary Meeting on 12<sup>th</sup> November 2014, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr Webster and seconded by Cllr PG Carter.

4. **Matters Arising**

The Clerk reported that all actions from the last meeting had been completed.

5. **Highways Issues**

A lengthy discussion took place on the issue of speeding vehicles in the village. Mr Wallace was advised that all roads in the village currently fall under the national speed limit and that there was no 30 mph speed limit in the centre of the village, as is common in many villages. Mr Wallace advised that he could ask for Highways to do an assessment of the village to include consideration of implementing a speed restriction. He advised that this would take a while and would probably not be completed until 2016. In the meantime it was agreed that he would inspect the village with Mr William Tasker with a view to installing signage that would advise motorists that they were entering the centre of a village and encourage them to reduce their speed.

Mr Wallace was also asked if he could contact a local landowner to remind them of their requirement to clear mud from the highway which has been deposited from their vehicles.

**Action: Clerk to provide written confirmation of the above to Mr Wallace.**

*Mr Wallace left the meeting at this point.*

6. **Reports**

a **Projects Committee:** Cllr McAlister reported that the committee had no current suggestions and that not much was planned for the coming months as there was to be PC elections in May 2015.

7. **Internal Council Matters**

a **National Pay Award 2014/16 for Parish Clerks:** The Clerk advised of a non-consolidated pay award for 2014 of £11.65 and an increase in the hourly rate by £0.227 for 2015/16. It was agreed to amend the standing orders for the Clerk's pay.

b **Parish Council website:** The Clerk advised that she had recently attended a training course and was able to set up a free website for the PC from the Norfolk Parishes website managed by Norfolk County Council. It was agreed to do this.

Chairman's signature.....

Date.....

BB/FC/15/1

**8. Finance**

- a Payments for authorisation: the following payment was due –
- |          |                                     |        |
|----------|-------------------------------------|--------|
| S Thorpe | Clerk's expenses & training Dec/Jan | £60.40 |
|----------|-------------------------------------|--------|
- It was agreed to make this payment, proposed by Cllr Baird, seconded by Cllr P G Carter.
- b Cash book reconciliation to 31<sup>st</sup> December 2014: The Clerk confirmed the balance at the bank of £4107.95 by showing the bank statement to the Chairman. There were no unpresented cheques therefore this agreed with the balance in the Cashbook.
- c Precept for 2015/16: The Clerk had circulated the budget to all prior to the meeting. This was discussed; following a proposal by Cllr Bostock, seconded by Cllr PAJ Carter, it was agreed that the PC would set the precept at £4530 which would be a 0% increase for parishioners. A Council Tax Support grant of £150 would also be received making a total of £4680. The Clerk would ask the BC to make a small amendment if required to ensure a 0% increase was maintained.

**9. Parish Affairs**

- a Mayor of KL & WN Voluntary Service Awards 2014: The PC agreed to put forward a nomination. It was also agreed that this item should be discussed earlier next year to allow more time for nominations to be put forward. *Action: Clerk to add to agenda for September 2015 PC meeting.*

**10. Correspondence**

The Clerk updated the Council with items of correspondence that had been received. These included: Norfolk Link newsletter; Clerks & Councils Direct newsletter; PCSO match funding scheme; light pollution questionnaire from Campaign to Protect Rural England; SNAP meeting details from Norfolk Police; and information from West Norfolk Community Transport on the dial-a-bus service to the village. It was agreed that a notice would be produced and displayed on the PC notice boards regarding the dial-a-bus service, and that this could also be included in the report for Group 4 News. No action was required on any other item.

**11. Planning**

- a Applications and decisions received: none.
- b BC Site Allocations & Development Management Policies Pre-Submission Consultation: The village has been designated as a "smaller village and hamlet" and as such it does not have any specific site allocations, or a development boundary. It was agreed that no comments would be sent by the PC about the consultation.

**12. Public Questions and Comments**

- A defibrillator is now attached to the Village Hall. This was funded by the Village Hall Committee with local support. Training is to be given on using the equipment. A hearing loop system is also being considered.
- A request was made for forthcoming PC elections, and Highways contact details regarding mud on the road to be included in report for Group 4 News.
- Cllr Manley advised that this would be his last PC meeting as he was not able to attend the next meeting and he was not standing for re-election in May.

**13. Date of Next Meeting** will be Wednesday 11<sup>th</sup> March 2015 in the Village Hall, starting at 7pm.

The meeting was closed at 8.15pm.

Chairman's signature..... Date.....