

# BARTON BENDISH PARISH COUNCIL

## Ordinary Parish Council Meeting held on 14<sup>th</sup> May 2014 commencing at 7.30pm in Barton Bendish Village Hall

**Present:** Cllr J.R.Bostock Chairman  
Cllr P.A.Baird  
Cllr P.A.J. Carter  
Cllr P.G.Carter  
Cllr A.V.McAlister  
Cllr Dr T M Webster  
Miss S J Thorpe Parish Clerk

3 members of the public

1. **Apologies** An apology was received and accepted from Cllr T J English.
2. **Declarations of Interest** No declarations were made on agenda items.
3. **Minutes** The minutes of the Ordinary Meeting on 12<sup>th</sup> March 2014, having been circulated to all prior to the meeting, were agreed as correct and signed.
4. **Matters arising** All of the matters arising from the last meeting had been actioned.
5. **New Clerk matters**
  - a Contract: it was confirmed that the contract had been signed
  - b Standing order to pay salary: it was agreed to sign the standing orders for payment of the Clerk's salary and PAYE
6. **Highways issues** No matters were raised.
7. **Sub-Committee Reports**
  - a Projects – Cllr McAlister advised that a grant had been award for £350 to cover planting of poppy seeds and a social evening to commemorate the centenary of World War 1. A meeting would be arranged shortly to plan the social evening. More to follow on this at the next meeting.
8. **Finance**
  - a **Payments for authorisation** - the clerk advised that the following payments were due:

Norfolk Assoc of Local Councils	Annual subscription	£84.57
S Thorpe	Clerk's Salary/expenses April/May	£386.33
The Post Office	PAYE for April/May	£71.40
Mrs A V McAlister	WW1 centenary expenses	£81.51

It was agreed to make these payments, proposed by Cllr Webster, seconded by Cllr P G Carter.

Chairman's signature..... Date.....

- b Balance at bank for new financial year – The Clerk confirmed the balance at the bank by showing the bank statement to the Chairman.
- c Insurance policy for 2014/15 – The Clerk advised that as well as the insurance renewal from Zurich, which was for £243.80, she had obtained a quote from Came & Company Insurance Brokers for a policy with Aviva that was £159.00. It was proposed by Cllr Webster, seconded by Cllr PG Carter and agreed by all to accept the quote for £159.00.
- d Bank mandate for additional signatories – It was agreed that Cllr Bostock and Cllr Webster would be added to the mandate as additional signatories. Forms to be completed at the end of the meeting.

**9. Correspondence**

The Clerk updated the Council with items of correspondence that had been received. None required any action.

**10. Planning**

a Applications received

14/00475/CU – Change of use of the land from agriculture to the keeping of horses at Chapel Barn, Stoke Ferry Road, Eastmoor. It had been agreed to SUPPORT this application.

14/00624/F – Proposed extension following removal of existing conservatory at Belmec, The Paddocks, Church Road. It was agreed to SUPPORT this application.

b Decisions received from the Borough Council

14/00475/CU - Change of use of the land from agriculture to the keeping of horses at Chapel Barn, Stoke Ferry Road, Eastmoor. Application permitted.

14/00198/LDP – Application for a lawful development certificate for a proposed single storey extension at Lilac Farm Bungalow, Lilac Farm, Stoke Ferry Road, Eastmoor. Was/would be lawful decision.

**11. Public questions and comments**

- A large number of patches have been done to fill pot holes on but there are still several that need doing on Church Road, from Hatherley Gardens to the end of Church Road. Clerk to report to Highways
- A query was raised over whether the new Clerk would continue to submit a brief report from the meeting for the G4 Newsletter. It was agreed that this would continue. The Clerk to produce the report and pass to G4 after approval from Cllr Bostock.
- A query was raised regarding updating of the Notice Boards. Cllr Webster confirmed that this had now been done.

12. Date of next meeting will be Wednesday 9<sup>th</sup> July 2014 in the Village Hall, starting at 7pm

The meeting was closed at 7.50pm

Chairman's signature..... Date.....