

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 9th July 2014
commencing at 7.00pm in Barton Bendish Village Hall

Present: Cllr J R Bostock Chairman
Cllr P G Carter
Cllr T J English
Cllr A V McAlister
Miss S J Thorpe Parish Clerk

Cllr T Manley Borough Council

2 members of the public

1. **Apologies** An apology was received and accepted from Cllr P A Baird, Cllr P A J Carter, Cllr Dr T M Webster and Cllr B Long (County Council)
2. **Declarations of Interest** No declarations were made on agenda items.
3. **Minutes** The minutes of the Annual and Ordinary Meetings on 14th May 2014, having been circulated to all prior to the meeting, were agreed as correct and signed, with the addition of apologies from Cllr T Manley (Borough Council) and Cllr B Long (County Council).
4. **Matters arising**
 - a Poors Charity Report: a reply has been received to the queries raised by the PC from the Report received for the Annual Meeting. The PC agreed that the answers to the points raised were acceptable. It appears that the charity is generally spending the income they receive each year and are holding approximately £400 in reserve. It was agreed to advise the clerk that a typing error on the total budgeted expenditure had been corrected by the PC.
5. **Highways issues**

The Clerk reported that she had been advised by Highways that the potholes on Church Road have been scheduled for repair but due to the number of outstanding potholes in the region it may take a while to repair them. No new issues were reported.
6. **Reports**
 - a Chairman's Report: The Chairman advised that he would give his report at the next meeting.

Chairman's signature..... Date.....

BB/FC/14/05

- b Projects Committee– Cllr McAlister advised that plans were well under way for the social evening to commemorate the centenary of World War 1 on Saturday 2nd August. Entertainment has been arranged and the menu has been planned. She requested an advance of £200 from the grant awarded for this event to cover costs with receipts being provided at the next meeting. Following a proposal by Cllr Bostock, and seconded by Cllr Carter this was agreed by all.
The poppies that have been planted are not doing as well as hoped this year but should do better next year.

7. Internal Council matters

- a Bank signatory arrangements: The Clerk advised that despite her getting several additional forms completed since the last meeting the bank have advised that an extra document needs to be signed again by Cllr Bostock and Cllr P A J Carter before the signatories can be amended.
- b Standing Order for Clerk’s salary: As the bank signatories have not yet been amended the standing order could not be set up to pay the Clerk’s salary and therefore another authority needs to be completed to commence payments from August.
- c Training budget for Clerk: Following a proposal by Cllr McAlister and seconded by Cllr Carter it was agreed to allow the Clerk to attend training events/conferences and claim 1/6 of the cost of these events, up to £100 per annum, without the need for PC approval prior to the event.

8. Finance

- a Payments for authorisation - the clerk advised that the following payments were due:

S Thorpe	Clerk’s Salary/expenses June/July	£314.15
Post Office Ltd	PAYE for June/July	£71.40
Mrs A V McAlister	WW1 centenary expenses	£201.98

It was agreed to make these payments, proposed by Cllr English, seconded by Cllr Carter.

- b Cash book reconciliation to 30th June 2014 – The Clerk confirmed the balance at the bank of £6020.33 by showing the bank statement to the Chairman. There are no unrepresented cheques therefore this agrees to the balance in the Cash book.

9. Correspondence

The Clerk updated the Council with items of correspondence that had been received. Action was agreed on the following items:

- a A telephone request from a resident on Hatherley Gardens asking if the PC could give any assistance towards a resolution to maintenance repairs at his property by Freebridge Community Housing (FCH)

Chairman’s signature..... Date.....

which have been promised for more than two years? It was agreed to write to FHA and request action to clear this outstanding issue. Clerk to issue letter to Mr Tony Hall (CEO).

10. Planning

a Applications received

14/00774/LDP – Certificate of Lawfulness: Proposed side extension to dwelling at Eastmoor Manor, Eastmoor, Barton Bendish. It had been agreed that the PC had no comment or objection to this application.

b Decisions received from the Borough Council

14/00624/F – Proposed extension following removal of existing conservatory at Belmec, The Paddocks, Church Road. This application has been permitted.

11. Public questions and comments

- Cllr Manley suggested that the correspondence received from the PCSO advising of security equipment available from the police could be displayed on the PC notice board. This was agreed.
- Cllr Manley advised of the recent announcement that funding has been given to extend the College in King’s Lynn and provide a Technical Centre in Downham Market.

12. Date of next meeting will be Wednesday 10th September 2014 in the Village Hall, starting at 7pm

The meeting was closed at 7.42pm

Chairman’s signature..... Date.....