

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 12th November 2014
commencing at 7.00pm in Barton Bendish Village Hall

Present:

Cllr J R Bostock	Chairman
Cllr P A J Carter	Vice Chairman
Cllr P A Baird	
Cllr P G Carter	
Cllr A V McAlister	
Cllr Dr T M Webster	
Miss S J Thorpe	Parish Clerk

Cllr T Manley (Borough Council)

3 members of the public

1. Apologies

No apologies had been received.

2. Declarations of Interest

Cllr Webster declared a non pecuniary interest in item 8d.

3. Minutes

The minutes of the Ordinary Meeting on 10th September 2014, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr PAJ Carter and seconded by Cllr Baird.

4. Matters arising

The Clerk reported that she had contacted BT regarding the notice on the telephone kiosk in Eastmoor. They had advised that although the PC had started the process of adoption in the past it had not been completed at the time due to objections to the loss of service from the BC. The position of the BC had now changed and BT would note the PC's wish to adopt the kiosk on the current application. BC planning also confirmed that the BT application would be amended to show the PC adoption. Clerk advised that she would continue progress on this application under it reached successful adoption for the PC.

5. Highways issues

No new issues were reported at this stage.

6. Reports

- a Chairman's Report for 2013/14: The Chairman gave his report. A copy of this report is attached to these minutes.
- b Projects Committee: Cllr McAlister reported that the committee had not met since the last PC meeting. A meeting would be arranged for the New Year.

7. Internal Council matters

- a Internal Auditor for 2014/15: No names had been put forward. It was proposed by Cllr P G Carter, seconded by Cllr McAlister and agreed by all that the Clerk approach the Internal Auditor for Fincham PC and engage her for the position, at the same fee of £50, if she was willing to take on the role.

Chairman's signature..... Date.....

BB/FC/14/10

8. Finance

- a Payments for authorisation - the clerk advised that the following payment was due:
- | | | |
|----------|--|--------|
| S Thorpe | Clerk's expenses Oct/Nov & SLCC subscription | £66.27 |
|----------|--|--------|
- It was agreed to make this payment, proposed by Cllr Baird, seconded by Cllr P G Carter.
- b Cash book reconciliation to 31st October 2014 – The Clerk confirmed the balance at the bank of £4781.28 by showing the bank statement to the Chairman. There were no unrepresented cheques therefore this agreed to the balance in the Cashbook.
- c Budget forecast for 2015/16 – The Clerk had circulated a draft budget to all prior to the meeting. This was discussed and it was agreed that the PC would aim to keep the precept at the same amount for parishioners. Clerk to contact BC to obtain required figures from them in order to calculate precept for 2015/16. Decision to be made at the next PC meeting.
- d Contribution to St. Andrew's Church for maintenance of the churchyard – It was agreed to authorise a payment of £250 following a proposal by Cllr Bostock and seconded by Cllr PAJ Carter.

9. Parish Affairs

- a Mayor of KL & WN Voluntary Service Awards 2014 – A possible nomination had been suggested but Clerk to investigate previous nominations to check for eligibility. To be discussed again at the next PC meeting.
- b RAF Marham Senior Citizens Christmas Lunch – Names of nominees were suggested. Clerk to advise RAF Marham.

10. Correspondence

The Clerk updated the Council with items of correspondence that had been received. These included a thank you letter from Help for Heroes, and information on the NCC Parish Partnership Scheme for 2015/16. It was agreed to invite Highways to attend the next PC meeting to give information on possible options regarding speed reduction for motorists in the parish. No action was required on any other item.

11. Planning

- a Applications received – none.
- b Decisions received from the Borough Council – none.

12. Public questions and comments

- The Chairman advised that he had been approached regarding the land belonging to the Poors Charity. He reported that this was a matter for the trustees of the charity and that no comment or discussion was appropriate by the PC.
- Broken finger posts at junction of Eastmoor Road/Beachamwell Road.
- Standing water on Boughton Long Road (near Dairy Barn Corner)

Chairman's signature..... Date.....

- Pot holes remain on Church Road from Hatherley Gardens to end of road.
- A further suggestion of a nominee for the Mayor's award was put forward.
Information on this nominee to be provided to all before the next meeting.
Clerk to report issues to Highways that require action.

13. Date of next meeting will be Wednesday 14th January 2015 in the Village Hall, starting at 7pm.

The meeting was closed at 8pm.

Chairman's signature..... Date.....