

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 28th September 2016
commencing at 7.00pm in Barton Bendish Village Hall

Present:

Cllr PAJ Carter	Chairman
Cllr W Chapman	Vice-Chairman
Cllr AV McAlister	
Cllr J Richardson	
Cllr W Tasker	
Miss SJ Thorpe	Parish Clerk

3 members of the public

1. Apologies

Apologies were accepted from Cllr L Kinsey, Cllr TM Webster and Cllr S Squire (Borough Councillor).

2. Declarations of Interest

Cllrs Carter and Tasker declared a non pecuniary interest in item 9c.

3. Minutes

The minutes of the Ordinary Meeting on 13th July 2016, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr Richardson, and seconded by Cllr Tasker.

4. Matters Arising

The Clerk advised that Highways had informed her that they had repaired the damaged sign on Eastmoor Road; but members advised that this had not been done.

Highways had advised that there was no weight restriction on the bridge on Boughton Long Road.

Better Broadband for Norfolk (BBfN) had advised that work to bring superfast broadband to the village should be completed by the end of September. Members confirmed that faster speeds were now available.

5. Highways Issues

Cllr Tasker provided feedback on a meeting he and Cllr Richardson had attended with Highways Engineer – Andy Wallace. All outstanding highways issues in the parish had been discussed along with a request to extend the 30mph area to include Boughton Long Road. Mr Wallace had made a note of all outstanding issues and had advised that the 30mph speed limit could not be extended as there was no funding available for this and he did not believe that motorists would comply with a 30mph speed limit in this area.

The following new issues were raised and to be reported by the Clerk:

- Chapel Lane – pot holes at top and outside No 4
- Fincham Road – pot holes near 30mph sign (at stable entrance)
- Eastmoor Road – pot holes outside No 63-64

6. Reports

a Projects committee – Cllr McAlister advised that the only current project was the telephone boxes and they were to be discussed under item 9a.

7. Finance

a Payments for authorisation – the following payment was due by cheque:

Miss S Thorpe	expenses August/Sept	£23.85
HMRC	arrears of PAYE	£1.80
Barton Bendish Village Hall	hire of hall for PC meetings	£30.00
Payments made by standing order:		
HMRC	PAYE for July	£36.50

Chairman's signature..... Date.....

Miss S Thorpe	August salary	£147.49
HMRC	PAYE for August	£36.50
Miss S Thorpe	September salary	<u>£147.49</u>
		<u>£423.63</u>

The Clerk advised that a letter had been received from Barclays Bank to say that they needed confirmation of the proposed change to the standing order to pay the PAYE before they could make the amendment; a letter had been produced by the Clerk advising that the PC could not understand why further confirmation was needed when the original request had been authorised in line with the mandate. It was agreed to make these payments and sign the letter regarding the amendment to the Standing Order for the PAYE, proposed by Cllr Richardson, seconded by Cllr Chapman.

- b Cash Book reconciliation – The Cash Book had been reconciled to 31st August 2016 and the balance of the bank account was £8250.68 which was confirmed by sight of the bank statement to the Chairman. There were no unrepresented cheques therefore this agreed to the balance in the Cash Book.
- c Clerk’s Training Budget – The Clerk advised that she wished to attend the SLCC Annual Conference in October but that this would exceed the budget for her training by approximately £20. Following a proposal by Cllr Richardson, seconded by Cllr Chapman, it was agreed by all to increase the budget to allow the Clerk to attend the conference.

8. Internal Council matters

- a External Auditors Report – The Annual Return has been concluded and there were no comments or suggestions. Notice to be displayed on PC board and website.
- b Members’ Handbook – The document approved in 2015 had been forwarded to all before the meeting to review and consider if any amendments were needed. Following a proposal by Cllr Richardson, seconded by Cllr Tasker, it was agreed that no amendments were needed at this stage.

9. Parish Affairs

- a BT telephone box in Barton Bendish – Cllr McAlister advised that she had spoken with BT about the condition of the telephone box and they had advised that it was not due for repainting as it had last been done in 2011. They advised that the telephone was very rarely used and the PC might like to consider adopting the telephone box. The matter was discussed and following a proposal by Cllr Chapman, seconded by Cllr Richardson; it was agreed by all to adopt the telephone box.
- b Eastmoor Notice Board – an email had been received from a parishioner regarding the condition of the notice board. Cllr Webster had advised that he had taken a look at the situation, cleaned it as best he could and updated the notices but it needed some attention to the internal rust and hinges; he was happy to relinquish the responsibility for this board if someone else was willing to take it on. The matter was discussed and thanks were expressed to Cllr Webster for his work on this issue. Cllr Chapman agreed to look at the condition of the board and keys to be passed to him for action. Mrs Jill Mason agreed to assist with updating the notice board.
- c Contribution to possible sound system for village hall – Cllr Tasker advised that the situation with the lease had still not been resolved but a meeting was to be held between some of the trustees for the village hall committee and the owners of the hall on Friday. It had not been possible to find the original lease and it was felt that it may have been an informal agreement rather than a lease. The possibility of getting a grant to assist with the sound system was discussed but Cllr Tasker advised that he had been unable to find any grants to cover this item. It was agreed that the situation with the lease needed to be resolved before the PC could consider any contribution to a new sound system. Cllr Webster had asked the Clerk to mention that he felt the film club would want to explore the possibility of funding a projector to fit with the system and asked that this be considered when arranging the wiring for the sound system.
- d RAF Marham Senior Citizens Christmas Lunch – Cllr McAlister had started work on a list of nominees for the lunch. It was agreed that in order to ensure all eligible residents had been included an item should be added to the next Group 4 News to ask for any senior citizens who would be interested in attending a future lunch to contact the Clerk or Cllr McAlister.

Chairman’s signature..... Date.....

10. Correspondence

The Clerk updated the Council with items of correspondence which had been received. Items worthy of note included:

- Information from the BC regarding receipt of the inspector's report into the examination of the Site Allocations and Development Management Policies Plan.
- Notice of BC workshops on considerations when determining planning applications.
- Information of a consultation on proposed changes to Council Tax Support.
- Information from the Campaign to Protect Rural England on their opposition to new housing targets and the proposed devolution.
- Request for information on services and facilities in the parish for the BC Local Plan Review (2016-2036); the information was discussed and answers provided.
- Information from the BC regarding a proposal to exclude dogs, except assistance dogs, from all fenced in Play Areas in the BC area.
- Information from NALC on a consultation regarding introduction of referendums for PC precepts which are higher than the lowest charging district council.
- News release from the BC regarding extension of the Living Independently in Later Years initiative.
- Consultation from the BC on grass cutting survey.
- Clerks & Councils Direct Newsletter.

11. Planning

a Applications received – the following applications had been received since the last meeting:

16/01331/O Outline application: New house and garage at Keepers Cottage, 29 Church Lane, Barton Bendish.

The PC had made a decision to SUPPORT the application.

16/01372/F Erection of triple garage/office at Keepers Cottage, 29 Church Lane, Barton Bendish.

The PC had made a decision to SUPPORT the application.

b Decisions received from the Borough Council – None

12. Public questions and comments

- Buttlands Lane – the sewerage smell had returned from the end of July. Dates provided of when the odour was present. Clerk to contact Anglian Water again.
- The position regarding the possible lease for the village hall was mentioned. The Clerk agreed to look at PC documents to see if any details could be found to assist.
- Over-flying by RAF Marham was raised. It was particularly bad on Monday, Tuesday and Thursday afternoons. Clerk to contact RAF Marham again.
- Church Road – footpath outside the pub was breaking up and sewerage drain was protruding from surface. Also there was no dropped kerb from the pub towards Hatherley Gardens. Clerk to contact Highways.
- Chapel Lane – verge trimming had stopped at the council houses with the rest being left. Clerk to contact Highways.

13. Date of next meeting will be Wednesday 9th November 2016 in the Village Hall, starting at 7pm for an Ordinary Parish Council meeting.

The meeting was closed at 8.45pm

Chairman's signature.....

Date.....