

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on Monday 12th July 2017 commencing at 7.30pm in Barton Bendish Village Hall

Present:

Cllr W Chapman Chairman
Cllr AV McAlister Vice-Chairman
Cllr PAJ Carter
Cllr L Kinsey
Cllr J Richardson
Cllr R Simon
Cllr W Tasker

Miss S J Thorpe Parish Clerk

4 members of the public

1. **Apologies**

Apologies were accepted from Cllr B Long (County Councillor).

2. **Declarations of Interest**

Cllrs Chapman, Simon and Tasker declared a non-pecuniary interest in item 8a.

3. **Minutes**

The minutes of the Annual Meeting on 22nd May 2017, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal from Cllr McAlister, and seconded by Cllr Tasker.

4. **Matters arising**

None as all matters arising to be dealt with under other items on the agenda.

5. **Highways issues**

Cllrs Richardson and Tasker had met with Andy Wallace, Highways Engineer, as agreed at the last meeting, to discuss safety concerns on Boughton Long Road. It was felt that the meeting had been very useful. Andy Wallace had agreed to install "slow" signs and chevrons along with opening up the grips and he had been unaware that school children walked along the road to catch the bus to school. He suggested that the PC apply to the NCC Parish Partnership Scheme (PPS) for 2018/19 to install a trod (informal footpath) on the bend and also speak to NCC about the possibility of an extension to the 30mph speed limit in the parish being included in the budget for 2018/19. The installation of village gateways was also discussed. It was agreed that the PC should apply to the PPS for the trod and contact NCC about the extension to the 30mph speed limit but that the village gateways should be considered as a future project.

Most of the outstanding items had now been actioned apart from the Church Road resurfacing which was due to be completed shortly.

New issues to be reported and old issues to be followed up:

- Fincham Road – "slow" sign on road removed when resurfaced and needs reinstating
- A1122 – dip in road (from Fincham Road junction heading towards Fincham) request "hidden dip" signs or double white lines in middle of road.

6. **Report from Projects Committee**

Cllr McAlister reported there had still not received any new suggestions for a use of the box on Church Road or any volunteers coming forward to help with the repainting. The box in Eastmoor also needed repainting. Following a proposal by Cllr Tasker, seconded by Cllr Simon, it was agreed by all that Cllr McAlister should purchase the paint and then everything would be ready if volunteers could be found.

It was reported that the Arts & Crafts Festival planned for September had been cancelled and

Chairman's signature.....Date.....

Cllr McAlister advised that she had been informed that this was due to a lack of volunteers to run the festival; however, Cllr Richardson advised that this was not the reason for the cancellation. Cllr McAlister advised that some of the villagers were getting together to liaise between the various groups that put on activities in the village, both to make sure that events do not clash on dates, and to keep a list of volunteers who can be called on when needed. It was still planned to take part in the Beacons of Light commemorations to mark the centenary of the end of WW1 in November 2018.

7. Finance

a. Payments for authorisation – the following payments were due by cheque:

Miss S Thorpe	expenses June/July	£39.97
NPTS	Councillor training	£45.00
Payments made by standing order:		
HMRC	PAYE for May	£37.20
Miss S Thorpe	June salary	£148.91
HMRC	PAYE for June	£37.20
Miss S Thorpe	July salary	<u>£148.91</u>
		<u>£457.19</u>

It was agreed to authorise these payments, proposed by Cllr Tasker, seconded by Cllr Richardson.

b. Cash Book reconciliation – The Clerk confirmed that the Cash Book had been reconciled to 30th June 2017 but that she had forgotten to bring the Cash Book and bank statement with her to the meeting. She offered to email the bank statement and Cash Book to members after the meeting but it was agreed that this was not necessary and that it could be checked at the next PC meeting.

8. Parish Affairs

a. Contribution to possible sound system for village hall

Cllr Tasker advised that this matter would need to be carried forward as the issue of renewal of the lease had not yet been resolved.

b. Restoration of historical map of Barton Bendish

The Clerk advised that she had spoken with the County Archivist at Norfolk Records Office (NRO) regarding the cost of restoration of the map. He had advised that he was not aware of any funding options available but if the PC wished to hold a fund-raising event then any money raised could be collected by a charity and this would mean that gift aid could be claimed. This option was discussed but it was not felt that there was any scope for additional fund raising activities in the parish. The Archivist had advised that if the PC wished to go with options 2 then this would only cost £1120 (which was the difference between the cost of option 1 and option 2). The Clerk confirmed that the PC did have the power to spend money on this item. Following a proposal from Cllr Richardson, seconded by Cllr Chapman, it was agreed by all that the PC should pay the £1120 for option 2. Clerk to advise NRO of this decision and request digital images of the restored map to be provided to the PC.

c. Update of honours board

The sign writer who had previously updated the honours board had now retired but a local company had been found who may be able to carry out the work but they would need to see the board before they could provide a quotation. Following a proposal by Cllr Tasker, seconded by Cllr McAlister, it was agreed by all that the Clerk should take the board to the company and arrange for it to be updated if the cost was not more than £50 plus VAT.

9. Correspondence

The Clerk updated the Council with items of correspondence which had been received:

- Details from NCC on the Parish Partnership Scheme for 2018/19.
- Information from the BC on the Electoral Review of warding arrangements in King's Lynn and West Norfolk.

- Information from Highways on the next scheduled visit by the Rangers. It was suggested that the Rangers could clear gravel from the road which had spilled from the driveways at St Andrews Barn/The Old Rectory on Church Road and Hill Farm on Boughton Long Road but it was felt that this was the responsibility of the owners and it was agreed that a letter would be sent to Albanwise asking for this to be done.
- Information from Seafarers UK on Merchant Navy Day on 3rd September.
- Poster from Downham Market Cat Protection on their open day which will be displayed on the village hall notice board.
- A letter from Cllr Kinsey advising that she would be resigning as a Parish Councillor from 13th July 2017. Cllr Chapman thanked her for her work during her time as a Councillor. The BC would need to be informed of the casual vacancy and the position would need to be advertised in Group 4 News and the PC website and notice board in due course if an election was not requested.
- Cllr Carter advised that he would be resigning from the Village Hall Committee and the Poor's Charity Committee as he had decided to cut back on some of his commitments. He was advised that he would need to inform the committees directly as this was not a matter for the PC.

10. **Planning**

- a. Applications received since last meeting – none.
- b. Decisions received from the Borough Council
 - i **17/00605/F Removal of condition 2 of planning permission 2/89/4593/F: Construction of dwelling house, garage and grandad annexe at Victory Lodge, Eastmoor Road.** The application had been refused. The decision was read out and informed the PC that evidence to justify the removal of the agricultural restriction had not been received.
 - ii **17/00633/F Variation of condition 2 attached to planning permission 16/01372/F to allow an increase in the ridge height and the addition of two roof lights at Keepers Cottage, 29 Church Lane.** The application had been permitted.

11. **Public questions and comments**

- A parishioner advised that they were disappointed to hear of the cancellation of the Arts and Craft Festival and felt that it was important that the village all worked together to enable village events to continue.
- A parishioner advised that the Highways Engineer had confirmed that the grips would be widened on Boughton Long Road along with installation of a "slow" sign and chevrons. It was felt that the report of the meeting had already advised this.

12. **Date of next meeting**

The date of the next meeting was confirmed as 20th September for an Ordinary Parish Council meeting.

The Chairman declared the meeting closed at 8.40pm