

# BARTON BENDISH PARISH COUNCIL

## Ordinary Parish Council Meeting held on Wednesday 8<sup>th</sup> November 2017 commencing at 7.30pm in Barton Bendish Village Hall

**Present:**

Cllr J Richardson	Acting Chairman
Cllr A Parker	
Cllr W Tasker	
Miss S J Thorpe	Parish Clerk
4 members of the public	

1. **Apologies**

Apologies were accepted from Cllr W Chapman, Cllr PAJ Carter and Cllr AV McAlister.

2. **Declarations of Interest**

None

3. **Minutes**

The minutes of the Ordinary Meeting on 20<sup>th</sup> September 2017, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal from Cllr Tasker, and seconded by Cllr Parker.

4. **Matters arising**

None.

5. **Highways issues**

The following previously reported issues had been resolved:

- Eastmoor Road – large pot hole just south of the phone box
- Eastmoor Road – 4 large pot holes about 25 metres north of Ravens House
- Fincham Road – 30mph sign on the west side had been hit and twisted

The following previously reported issue had not yet been actioned:

- From The Paddocks to Fincham Road – no dropped kerb at the end of the pavement

Matters where residents had been contacted but no action had yet been taken:

- Eastmoor Road – trees overhanging road (canopy needed to be lifted)
- Fincham Road (when turning into Beachamwell Road) view to the left obstructed
- Fincham Road – dead tree near chicken sheds.

New issues to report:

- Beachamwell Road (from junction with Fincham Road to junction of Narborough Hill) – edge of road built up and grips need reinstating
- Eastmoor Road (100 metres south of The Barns) – grip needs reinstating.

6. **Report from Projects Committee**

Cllr Parker advised that the committee were discussing arrangements for events to commemorate the centenary of the end of WW1 in 2018. Thanks were expressed to Mr Mel Parker for his work repainting the telephone box on Church Road, the war memorial railings and the church gates.

7. **Finance**

a. **Payments for authorisation** – the following payments were due by cheque:

Miss S Thorpe	expenses Oct/Nov	£158.31
St Andrew's PCC	S137 donation	£250.00
Payments made by standing order:		
HMRC	PAYE for Sept	£37.20
Miss S Thorpe	October salary	£148.91
HMRC	PAYE for October	£37.20
Miss S Thorpe	November salary	<u>£148.91</u>
		<u>£780.53</u>

Chairman's signature.....Date.....

It was agreed to authorise these payments, proposed by Cllr Tasker, seconded by Cllr Richardson.

- b. Cash Book reconciliation – The Clerk confirmed that the Cash Book had been reconciled to 31<sup>st</sup> October 2017 and the Cash Book and bank statement were shown to the Chairman, who confirmed the balance of the bank account was £8993.31.
- c. Budget forecast for 2018/19 - The Clerk circulated a draft budget to all Councillors. The Clerk advised that she had just attended a training course on the changes to the Data Protection Regulations which would be coming into force from May 2018; this would involve an overhaul of historical PC records and additional Clerk hours would be needed to carry out this work. Further information on this would be available before the next PC meeting. The draft budget was briefly discussed, and the Clerk requested that Councillors provide details before the next PC meeting, if they had other items to include in the budget. A decision will be made on setting the precept at the next PC meeting.
- d. Contribution to St Andrew’s Church for maintenance of the churchyard – It was agreed by all to authorise a donation of £250 following a proposal by Cllr Tasker and seconded by Cllr Richardson.

**8. Internal Council Matters**

- a. Application to Parish Partnership Scheme (PPS) for funding to install a trod on Boughton Long Road – The quotation from Andy Wallace, Highways Engineer, advised that a trod from Albanwise entrance to Hill House Farm would cost £10,000. Councillors agreed that this was much longer than had been discussed with him when he had suggested an approximate price of £2000-£2500. It was agreed that the Clerk would go back to him and ask for the quotation to be adjusted and then advise Councillors of the revised cost. It was also agreed that the Clerk should make an application to the PPS for the revised quotation to meet the deadline for applications.

**9. Parish Affairs**

- a. RAF Marham Senior Citizens Christmas Lunch – Cllr McAlister had provided a list of nominees for the lunch which had been passed to the Clerk by Cllr Parker. The list was read out and it was agreed that these nominations should be put forward.
- b. Nomination for Mayor’s Civic Awards – the awards had been changed this year and were now called Local Hero Awards and being administered by KLFM. The matter was discussed, and it was agreed that a nomination from the PC was unlikely to be successful and therefore no nomination should be made this year.
- c. Commemorations for the centenary of the end of WW1 in 2018 – the Clerk had received a new guide for “Battle’s Over – A nation’s tribute” to be passed to Cllr McAlister.

**10. Correspondence**

The Clerk updated the Council with items of correspondence which had been received:

- Draft recommendations on the new electoral arrangements for the BC – Barton Bendish would be part of a ward called “Wissey” which included Boughton, Wereham, Wretton and Stoke Ferry. No comments to be sent on the consultation
- Invitation from RAF Marham for 2-3 Councillors to attend an update event on 7 December at 2pm. Cllr Richardson and Cllr Parker to attend
- Consultation on proposed changes to disqualification criteria for Councillors
- Information on Royal British Legion events for Remembrance 2017
- Information from Norfolk & Suffolk 4x4 Response and a request for a donation
- Information from KL Community Cinema Club
- Information on oil buying scheme
- Parish Newsletter from Norfolk Constabulary
- Clerks and Councils Direct Newsletter

**11. Planning**

- a. Applications received since last meeting - none
- b. Decisions received from the Borough Council – none

Chairman’s signature.....Date.....

12. **Public questions and comments**

- The sewerage smell had returned on Buttlands Lane. It was felt that the new dosing unit was not being used appropriately. Clerk to contact Anglian Water to express disappointment and call for immediate action.
- Cllr Tasker advised that the new lease for the village hall had recently been signed. It was for 20 years at a peppercorn rent. Village Hall matters to be added to the next agenda.
- The trod on Boughton Long Road was needed around the corner as school children had to walk this road to catch the bus to school.

13. **Date of next meeting**

The date of the next meeting was confirmed as 10<sup>th</sup> January 2018 for an Ordinary Parish Council meeting.

The Chairman declared the meeting closed at 8.23pm