

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on Wednesday 10th January 2018 commencing at 7.30pm in Barton Bendish Village Hall

Present:

Cllr W Chapman Chairman
Cllr AV McAlister Vice-Chair
Cllr PAJ Carter
Cllr A Parker
Cllr J Richardson
Cllr R Simon
Cllr W Tasker
Miss S J Thorpe Parish Clerk

Cllr B Long (County Councillor)

6 members of the public

1. **Apologies**

Apologies were accepted from Cllr S Squire (Borough Councillor).

2. **Declarations of Interest**

Cllrs Simon and Tasker declared a non-pecuniary interest in item 9a.

3. **Minutes**

The minutes of the Ordinary Meeting on 8th November 2017, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal from Cllr Richardson, and seconded by Cllr Tasker.

4. **Matters arising**

- a. A response had been received from Albanwise to a letter dated 5th October from the Parish Council; the reply advised that the hedgerow at the junction of Fincham Road with Beachamwell Road had recently been cut back to improve the visibility. The letter also advised of a dangerous tree on Fincham Road near to the chicken sheds. The Clerk had advised Albanwise that the PC were aware of the situation and had already contacted the owner about the issue. Cllrs confirmed that part of the tree had recently come down in strong winds and remedial action had been needed by residents to remove the branches from the road. Clerk to contact owner again to report latest situation and ask for urgent action.
- b. Anglian Water had responded to the complaints about sewerage odours on Buttlands Lane. Initially they had said that they would get a technician to visit the chemical dosing plant; following this visit they had advised that they would be increasing the dosing by an extra 50%, which they hoped would help over the next few months, they would also be jetting the system every three months in future and would consider installing one-stop valves if necessary. They advised that they had also received a complaint from a resident and had spoken to him recently who had advised that the situation had improved slightly. The resident who originally raised this issue at the last PC meeting confirmed that the situation had indeed improved slightly.

5. **Highways issues**

New issues to report:

- Narborough Hill/A1122 junction – pot holes on junction.
- Church Road (between Four Hill Wood and Chancery House) – rotten footpath sign needs replacing.
- A1122/White Road junction – pot holes.
- Stoke Ferry Road/Eastmoor Road junction – pot holes.
- Eastmoor Road (between Barton Bendish and Eastmoor) – sides of road broken up.

6. **Report from Projects Committee**

Chairman's signature.....Date.....

Cllr McAlister advised that the committee were discussing plans for commemorations of the WW1 centenary. A book was to be produced based on information held by Mr David Mason on stories about the fallen, who were commemorated on the War Memorial, and stories collected from current residents who had relatives who took part in the war. The committee were also looking into planting lots of poppies in the village and were hoping that residents would take part by planting them in their gardens. An item to be placed in the next G4 News to ask for suggestions from the public; a parishioner suggested that the article could ask for residents to make contributions to the planned book if they had stories to pass on.

7. Finance

a. Payments for authorisation – the following payments were due by cheque:

Miss S Thorpe	expenses/Subs Dec/Jan	£63.45
NPT&S	Councillor Training	£45.00
Payments made by standing order:		
HMRC	PAYE for November	£37.20
Miss S Thorpe	December salary	£148.91
HMRC	PAYE for December	£37.20
Miss S Thorpe	January salary	<u>£148.91</u>
		<u>£480.67</u>

It was agreed to authorise these payments, proposed by Cllr Carter, seconded by Cllr Richardson.

b. Cash Book reconciliation – The Clerk confirmed that the Cash Book had been reconciled to 31st December 2017 and the Cash Book and bank statement were shown to the Chairman, who confirmed the balance of the bank account was £8212.78.

c. Budget and Precept for 2018/19 - The Clerk had circulated the budget to all prior to the meeting. This was discussed; following a proposal by Cllr Richardson, seconded by Cllr Carter, it was agreed that the PC would set the precept at £4645, which would be a 0% increase for parishioners. A Council Tax Support grant of £60 would also be received making a total of £4705. The Clerk would ask the BC to make a small amendment if required to ensure a 0% increase was maintained.

8. Internal Council Matters

a. Implications of the Data Protection Regulations – The Clerk had produced a brief report to the PC advising them of the changes in the regulations from May 2018 and what work was involved for the PC to be ready for the implementation. Part of this would involve a full review of all documentation held by the PC and would have a significant impact on the duties of the Clerk. Following a proposal by Cllr Chapman, seconded by Cllr Parker, it was agreed that the Clerk should commence the work that was required and update the PC on progress at the next meeting.

9. Parish Affairs

- a. Village Hall matters – A temporary floor had been installed, with the help of local residents, which would be suitable for the next 18-24 months. This would allow the Village Hall Committee to look into grants to carry out other improvements to the hall, as well as a new floor; the main source of possible funding would be the Big Lottery Fund. The trustees had appointed a management team to deal with day to day running of the Hall. A new 20-year lease for the Hall had been signed and there had been no cost to the Hall Committee for this work. The PC were asked to write a letter of support for the grant application and it was agreed by all that the Clerk should produce a letter of support. Cllr Long advised that the Village Hall Committee should also approach the Borough Council for a grant as the BC did have some funds available for this type of project.
- b. Alternative venue for PC meetings during Village Hall repairs – the work would not be taking place during the current year so there was no need to consider this item.
- c. Update on possible trod for Boughton Long Road – A revised quotation had been received of £2600 and a map had been provided to confirm the exact location of the proposed trod. The PC had been consulted on the amended quote and map and agreed that the Clerk should submit the application for funding to the Parish Partnership Scheme. The result of the application would be known in March 2018.

Chairman’s signature.....Date.....

10. **Correspondence**

The Clerk updated the Council with items of correspondence which had been received:

- Info from Norfolk County Council on proposed event for Spring 2018 on services available to residents
- Info from BC on planning update sessions in March 2018
- Info from King's Lynn Hunstanton Railway Project
- Info from Breckland Council on submission of their Local Plan and Policies Maps
- Notification of appointment of PKF Littlejohn LLP as the new External Auditor
- Notification of adoption of the Norfolk Minerals Site Specific Allocations – Single issue Silica Sand
- Request for donations to support Festival Too in King's Lynn
- Parish Newsletter from Norfolk Constabulary
- Clerks and Councils Direct Newsletter

11. **Planning**

a. Applications received since last meeting –

i **17/01565/LB Repair ceiling beam below a bedroom and above a reception room that has started to drop and replace/reinstate securely the flooring in the room above at Avenue House, Church Road, Barton Bendish.** Amendments had been received to the application which had been discussed previously. Councillors had agreed that the amendments did not affect the original decision to SUPPORT the application.

b. Decisions received from the Borough Council – none

12. **Public questions and comments**

- The PC was advised that Beachemwell PC were having a visit from Elizabeth Truss MP. It was felt that a separate visit was not needed for Barton Bendish and that any resident interested could attend the Beachemwell meeting.
- An enquiry was made regarding the situation on the restoration of the old map. Clerk agreed to chase the matter up.
- Cllr Long informed the PC that the BC were planning to start a Local Lottery and that information on this would shortly be sent out to PCs and local groups. He also advised that each County Councillor had an amount of money that they could spend in their area and if the PC felt they needed help they could put forward a request to him.

13. **Date of next meeting**

The date of the next meeting was confirmed as 14th March 2018, starting from 7.30pm for the Annual Parish Meeting followed by an Ordinary Parish Council meeting.

The Chairman declared the meeting closed at 8.25pm