

BARTON BENDISH PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting held on Wednesday 9th September 2020 commencing at 7.35pm

This meeting was held virtually in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present:

Cllr W Chapman Chairman
Cllr P Swallow Vice-Chairman
Cllr R Simon
Cllr A Wells
Cllr D Wells

Cllr Colin Sampson (Borough Councillor)
Miss S J Thorpe Parish Clerk

Dr T Webster
No other members of the public

1. Apologies

No apologies had been received.

2. Declarations of Interest

Cllrs Chapman and Simon declared a non-pecuniary interest in item 8b.

3. Minutes

The minutes of the Ordinary Meeting on 8th July 2020, having been circulated to all prior to the meeting, were agreed as correct following a proposal from Cllr Simon, and seconded by Cllr Swallow.

4. Matters arising

Cllr D Wells mentioned that there appeared to be a problem with broadband speed in the village since the last thunderstorm a few weeks ago. Openreach were looking into the problem.

5. Public forum

No matters were raised.

6. Highways issues

It was reported that the following work had been completed by Highways:

- Fincham Road (on the bend opposite Gatekeeper Cottage) – overgrown tree overhanging the Highway next to the horse paddocks.
- Boughton Long Road – trod had been resurfaced and additional post installed

New issues to be reported:

- Boughton Long Road – middle post between trod and road had been hit.
- Eastmoor Road – overhanging trees had still not been cut. Refer to Highways.

7. Finance

a. Payments for authorisation: the following payment was due by cheque:

Miss S Thorpe	expenses Aug-Sept	£46.02
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Payments made by standing order/direct debit:

HMRC	PAYE for July	£44.80
Miss S Thorpe	August salary	£178.58
HMRC	PAYE for August	£44.80
Miss S Thorpe	September salary	£178.58
	Total	£492.78

It was agreed to authorise the cheque payment and the standing orders, proposed by

Chairman's signature.....Date.....

Cllr Swallow, seconded by Cllr Chapman.

- b. Cash Book reconciliation: The Clerk advised that the Cash Book had been reconciled to 31st August 2020 and the balance of the bank account was £7863.45, which was confirmed by a copy of the bank statement being given to all councillors. There were no unrepresented cheques. Cllr Simon advised of an error on the document and the Clerk agreed to investigate this and reissue the document to members.
- c. Bank signatories update: The completed new mandate form had been returned to the bank. However, the Clerk had not received confirmation that the signatories had been amended. Cllr A Wells advised that he had not yet completed the ID checks which were required by the bank; he would do this on 10th September.

8. Parish Affairs

- a. Village Hall matters – Cllr Simon advised that the building work was going well and was expected to be completed by the end of October or early November. The project was currently on budget. He confirmed that the ceiling would be remaining the same height. Cllr Chapman advised that this was very positive and would be a big improvement for the village; well done to all involved.
- b. Update on Eastmoor Notice Board – Cllr Chapman advised that the new board had now been installed. It had been attached to the original posts as the wall behind was not in a good state of repair and not flat. The posts would be painted to match the board.
- c. Eastmoor Phone Box – An offer to repaint the box had been received from a man in Oxborough. The matter was discussed along with a previous offer to refurbish the box. It was agreed that Cllr Chapman would speak to the man from Oxborough.

9. Internal Affairs

- a. Co-option to fill vacancies for two Parish Councillors – Dr T Webster advised he was putting himself forward for one of the vacancies. Following a proposal by Cllr Simon, seconded by Cllr Chapman, it was agreed by all to co-opt Dr Webster as a Parish Councillor. The Clerk to advertise the second vacancy in G4 News and notice boards.

10. Correspondence

The Clerk updated the Council with items of correspondence which had been received:

- An email had been received from RAF Marham advising that the Christmas Lunch would not be able to go ahead this year due to Covid 19 restrictions.
- Clerks and Councils Direct Newsletter

11. Planning

- a. Applications received since last meeting –
 - i. 20/01029/F Proposed timber cart lodge at Beechdale, Eastmoor Road. The PC had agreed to SUPPORT the application.
 - ii. 20/00907/RM Reserved matters application for new house and garage at Keepers Cottage, 29 Church Lane. The PC had agreed to SUPPORT the application.
- b. Decisions received from the Borough Council – the following had been approved:
 - i. 19/01572/NMA_1 Non-material amendment to application for essential rural worker (gamekeeper) at Hall Farm, Boughton Long Road.

12. Matters of concern and items for the next agenda

- Clerk to investigate the possibility of funding from the Parish Partnership Scheme for resurfacing of the footpath from Chapel Lane to the centre of the village.
- Clerk to make enquires regarding possible improvements to the broadband service in the village.

13. Date of next meeting

The date of the next meeting was confirmed as 11th November 2020. This meeting would be taking place virtually.

The Chairman declared the Ordinary Parish Council Meeting closed at 8.18pm

Chairman's signature.....Date.....