

# **BARTON BENDISH PARISH COUNCIL**

**The Annual Parish Council Meeting will be on 19<sup>th</sup> May 2021,  
starting immediately after the Annual Parish Meeting at  
7.30pm in Barton Bendish Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.  
Members of the public and press are welcome to attend.

## **AGENDA**

1. Election of Chairman, Vice Chairman for 2021/22 and declarations of acceptance of office
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the last Ordinary Meeting on 10<sup>th</sup> March 2021
5. Matters arising
6. Public forum for residents to comment on agenda items
7. Appointments and Reports:
  - a. Appointment of PC Representative for Village Hall Committee
  - b. Parish Council Chairman's Report
  - c. Barton Bendish Poor's Charity Report
8. Highways issues
9. Finance/End of Year Accounts:
  - a. Annual accounts for year ending 31<sup>st</sup> March 2021
  - b. Review of Asset Register
  - c. Report from Internal Auditor
  - d. Review of Statement of Internal Control
  - e. Certification as exempt from limited assurance review
  - f. Completion of Annual Governance statement for 2020/21
  - g. Approval of Accounting statements for 2020/21
  - h. Insurance policy for 2021/22
  - i. Cheques for authorisation
  - j. Cash book reconciliation to 30<sup>th</sup> April 2021
  - k. Purchase of replacement laptop for Clerk
10. Parish Affairs
  - a. Village Hall matters
  - b. Eastmoor Phone Box – update on offer to repaint
  - c. Broadband service in the parish
  - d. To consider contacting the Borough Council about Temporary Event Notices
11. Correspondence
12. Planning
  - a. applications received since the last meeting
  - b. decisions received from the Borough Council
13. Matters of concern and items for the next agenda
14. Meetings programme 2021/22  
Meetings to be held on: 14<sup>th</sup> July 2021, 8<sup>th</sup> September, 10<sup>th</sup> November, 12<sup>th</sup> January 2022, 9<sup>th</sup> March (including Annual Parish Meeting) and 11<sup>th</sup> May (Annual PC Meeting).