

BARTON BENDISH PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting held on Wednesday 10th March 2021 commencing at 7.38pm

This meeting was held virtually in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present:

Cllr W Chapman	Chairman
Cllr P Swallow	Vice-Chairman
Cllr R Simon	
Cllr S Tilburn	
Cllr T Webster	
Cllr A Wells	
Cllr D Wells	
Cllr C Sampson	Borough Councillor
Miss S J Thorpe	Parish Clerk

No members of the public were present.

Cllr Swallow was in the Chair.

1. Apologies

No apologies had been received for absence but Cllr Chapman to arrive late due to technical issues.

2. Declarations of Interest

Cllr Webster declared a non-pecuniary interest in item 10a and 10d and Cllr Simon declared a non-pecuniary interest in item 10a.

3. Minutes

The minutes of the Ordinary Meeting on 13th January 2021, having been circulated to all prior to the meeting, were agreed as correct following a proposal from Cllr Simon, and seconded by Cllr A Wells.

4. Matters arising

None

5. Public forum

No members of the public were present.

6. Highways issues

New issues to report and outstanding issues to be chased up:

- Eastmoor Road – overhanging trees had still not been cut.
- Boughton Long Road – “slow” sign on road surface needs repainting.
- Eastmoor Road/Beachamwell Road junction – stop sign has been damaged.

Cllr Chapman joined the meeting at this point but advised Cllr Swallow to remain in the Chair.

7. Financial assistance for Barton Bendish Village Hall

An email had been received from the Hall Committee asking the PC to consider making a further donation to assist with some of the items which were still outstanding due to lack of funding. The PC considered the annual cost of broadband for the Hall. Following a discussion, it was agreed, proposed by Cllr Swallow, seconded by Cllr D Wells, to donate £420 to the Hall to cover the cost of broadband for 12 months.

8. Internal Auditor for 2020/21

Mrs Christine Hurley from Fincham had advised that she was willing to continue in the role. Following a proposal by Cllr Chapman, seconded by Cllr Swallow, it was agreed by all to appoint Mrs Hurley as the Internal Auditor for 2020/21.

Chairman’s signature.....Date.....

9. Finance

a. Payments for authorisation: the following payments were due by cheque:

Starboard Systems Ltd	accounts software license	£116.10
Barton Bendish Village Hall	Donation for Broadband	£420.00
Payments made by standing order/direct debit:		
ICO	Data Protection Fee	£35.00
HMRC	PAYE for Jan	£45.80
Miss S Thorpe	Feb salary	£183.13
HMRC	PAYE for Feb	£45.80
Miss S Thorpe	March salary	<u>£183.13</u>
	Total	£1028.96

It was agreed to authorise the cheque payments and the standing orders, proposed by Cllr Simon seconded by Cllr Chapman.

- b. Cash Book reconciliation: The Clerk advised that the Cash Book had been reconciled to 28th February 2021 and the balance of the bank account was £5646.52, which was confirmed by a copy of the bank statement being given to all councillors. There were no unrepresented cheques.

10. Parish Affairs

- a. Village Hall matters – Cllr Simon advised that the audio equipment had been fitted. They were trying to get new chairs. There had been a big effort from committee members Chris and Janice to ensure the refurbishments had been completed and thanks was also expressed to Paul for his help with the decorating. There would be an official opening event which was being planned for 26th June.
- b. Eastmoor Phone Box – Cllr Chapman was planning to speak to the man from Oxborough before the next PC meeting. Cllr Chapman agreed to donate the cost of the paint.
- c. Broadband service in the parish – Cllr Webster advised that the option he had investigated was a local set up in another part of the country so was not possible for the village. However, it was agreed that he should sign up with Openreach Community Fibre Partnerships to investigate other options.
- d. Poor's Charity Update – The trustees had met and agreed winter fuel grants of £100 per eligible household for 2020. Grants to be issued as soon as possible. A full report on the Poor's Charity would be provided at the next PC meeting.

11. Correspondence

- A copy of an application to Norfolk County Council for modification of the Definitive Map in relation to some footpaths in the area. Cllr Sampson advised that any applications for amendments should be submitted as soon as possible.

12. Planning

- a. Applications received since last meeting – None.
- b. Decisions received from the Borough Council – the following had been refused:
- i. 20/01992/O Outline application for proposed residential development at Land S of Victory Lodge, Eastmoor Road.

13. Matters of concern and items for the next agenda

- Cllr D Wells advised of a fly tipping incident near Marham Airfield. She agreed to report the incident to the Borough Council (BC). Cllr Sampson advised of an increase in such incidents across the BC area.
- Cllr Sampson offered a swift box to the PC. It was agreed to accept this and find a suitable location to install it within the village.

14. Date of next meeting

The date of the next meeting was confirmed as 12th May 2021. It was expected this meeting would be taking place virtually. The Annual Parish Meeting, which usually took place before this meeting, would hopefully take place before the PC meeting in May 2021.

The Vice-Chairman declared the Ordinary Parish Council Meeting closed at 8.22pm

Chairman's signature.....Date.....