

# **BARTON BENDISH PARISH COUNCIL**

## **Minutes of Ordinary Parish Council meeting held on Wednesday 8<sup>th</sup> September 2021 commencing at 7.30pm in Barton Bendish Village Hall**

**Present:**

Cllr P Swallow                      Vice-Chairman  
Cllr R Simon  
Cllr S Tilburn  
Cllr T Webster  
Cllr A Wells  
Cllr D Wells

Miss S J Thorpe                      Parish Clerk

Cllr C Sampson (Borough Councillor)

No members of the public

**1. Apologies**

Apologies had been received from Cllr Chapman.

**2. Declarations of Interest**

Cllr A Wells declared an interest in item 10a(iii).

**3. Minutes**

The minutes of the Ordinary Meeting on 14<sup>th</sup> July 2021, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal from Cllr D Wells, and seconded by Cllr Webster.

**4. Matters arising**

None.

**5. Public forum for residents to comment on agenda items**

No members of the public were present.

**6. Highways issues**

New issues to be reported and update on old issues:

- Dead grass on the verges in Barton Bendish – Cllr Simon to meet with the Highways Engineer at 10am on Thursday 9<sup>th</sup> September.
- It was noted that part of Beachamwell Road was currently closed as part of a planned closure due to construction access works.

**7. Finance**

**a. Payments for authorisation: the following payments were due by cheque:**

Miss S Thorpe	admin/expenses Aug/Sept	£30.25
SLCC Enterprises Ltd	Clerks national conference	£142.20
Payments made by standing order/direct debit:		
HMRC	PAYE for July	£45.80
Miss S Thorpe	August salary	£183.13
HMRC	PAYE for August	£45.80
Miss S Thorpe	September salary	<u>£183.13</u>
		£630.31

It was agreed to authorise the cheque payments and the standing orders/direct debits, proposed by Cllr Swallow, seconded by Cllr A Wells.

- b. Cash Book reconciliation: The Cash Book had been reconciled to 31<sup>st</sup> August 2021 and the balance of the bank account was £10,226.82 which was confirmed by sight of the bank statement to the Chairman. There were no unpresented cheques therefore this agreed to the balance in the Cash Book.**

Chairman's signature.....Date.....

**8. Parish Affairs**

- a. Eastmoor Phone Box – the man from Oxborough was making good progress with the repainting which was nearly done. He was doing a particularly good job.
- b. Broadband service in the parish – an item had been placed in the last Group 4 News asking for information from residents, so far no one had been in touch. A discussion took place on the situation, it was generally agreed that no further action could be taken on this at the moment.
- c. Possible options for spending the Community Infrastructure Levy money – A further discussion took place on options. An item had been put in the last Group 4 News asking for suggestions but so far none had been received. One possible option was put forward of an internet café in the Hall to allow residents living in the rural parts of the parish to access faster broadband. Item to remain on the agenda for options to be considered in the future.
- d. RAF Marham Senior Citizens Christmas Lunch – at this stage it was not known if this event would be going ahead in December 2021. Cllr Swallow agreed to come up with a list of nominees if the PC was informed that the event would be taking place.

**9. Correspondence**

The Clerk updated the Council with items of correspondence which had been received:

- the PC had been approached about a memorial token being presented to the parish in honour of the community efforts made in the pandemic. It was agreed to accept this token and to invite residents including the highly active Barton Bendish Aid Group to the presentation.
- Clerks & Councils Direct Newsletter.

**10. Planning**

- a. Applications received since last meeting:

- i. **21/01416/F Installation of new velux roof light, replacement/relocation of rear full height screen, replacement French doors with bi-folds and new window to first floor bedroom at 1 Manor Farm Barns, Eastmoor Road.** The application had been received since the last meeting and it had been agreed to SUPPORT the application.
  - ii. **21/01746/F Front Porch to dwelling at Four Hill Wood, Church Road.** The application was discussed, and it was agreed by all to SUPPORT the application.
  - iii. **21/01618/F Variation of condition 2 of planning permission 19/01789/F: Alternations, conversion, and extensions to existing barns to create new wedding events venue with associated parking and new access at Abbey Farm, Chapel Lane.** The consultation on this application had only just been received. It was agreed to allow Councillors some time to consider the application and respond with their views to the Clerk, who would reply to the Borough Council.
- b. Decisions received from the Borough Council – none.
  - c. Consultation on Borough Council Local Plan Review – there was no proposed changes for the parish which would remain under the category of a small village or hamlet and therefore did not have a development boundary or any specific site allocation, which meant that only very limited development was expected. It was agreed that no response was to be sent to the consultation.

**11. Matters of concern and items for the next agenda**

- a. Cllr D Wells mentioned an incident of a motor home being parked overnight in the parish. This appeared to be an isolated incident.
- b. Cllr Tilburn agreed to take a key for the Eastmoor notice board and to update the board in future.

**12. Date of next meeting**

It was confirmed that the next meeting would be on 10<sup>th</sup> November.

The Vice-Chairman declared the Ordinary Parish Council Meeting closed at 8.15pm

Chairman's signature.....Date.....