

Explanation of variances – pro forma

Name of smaller authority: **Barton Bendish Parish Council**

County area (local councils and **Norfolk**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	5,071	4,309				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	4,716	4,931	215	4.56%	NO		
3 Total Other Receipts	536	165	-371	69.22%	YES	Misc decreased by £488.46, Vat reclaimed increased by £117.05.	
4 Staff Costs	2,655	2,799	144	5.42%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,359	1,760	-1,599	47.60%	YES	Misc decreased by £925.31, general admin decreased by £186.44, Clerks expenses decrease by £141.41, Training costs decreased by £155.70, Village Hall Hire decreased by £70, donations decreased by £80. Other very minor decreased.	
7 Balances Carried Forward	4,309	4,846			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,309	4,846				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	3,147	3,147	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable