

# **BARTON BENDISH PARISH COUNCIL**

## **Minutes of Ordinary Parish Council meeting held on Wednesday 9 March 2022 following the Annual parish Meeting in Barton Bendish Village Hall**

**Present:**

Cllr P Swallow                      Chairman  
Cllr R Simon  
Cllr S Tilburn  
Cllr T Webster  
Cllr D Wells

Helen Carrier                      Locum Parish Clerk

Cllr C Sampson (Borough Councillor)  
Cllr B Long (County Councillor)

No members of the public

**1. Apologies**

Apologies had been received from Cllr A Wells, Cllr W Chapman was marked as absent.

**2. Declarations of Interest**

No declarations received.

**3. Minutes**

The minutes of the Ordinary Meeting on 12 January 2022, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal from Cllr Webster, and seconded by Cllr D Wells.

**4. Matters arising**

Nothing to report.

**5. Public forum for residents to comment on agenda items**

No members of the public were present.

**6. Highways issues**

New issues to be reported and update on old issues:

- Barton Bendish sign coming from Beachamwell still has been replaced
- Report grip cleaning to Rangers
- Ask Andy Wallace to come for a site visit
- Can we get a historic public footpath map?

**7. Date of meetings for 2022**

Meetings dates were confirmed as:

11 May, 13 July, 7 September, 9 November, 11 January 2023 and 8 March 2023. The Clerk will book the village hall.

**8. Finance**

- a. Approve letters for change of direct debits – defer to next meeting as new HMRC pay year needs to be submitted before totals can be finalised.

- b. Payments for authorisation: the following payments were due by cheque:

Miss S Thorpe	Back payment due to pay increase	£38.53
HMRC	Back payment due to pay increase	£9.60

Payments made by standing order/direct debit:

HMRC	PAYE for January	£45.80
Miss S Thorpe	January salary	£183.13
HMRC	PAYE for February	£45.80

Chairman's signature.....Date.....

It was agreed to authorise the standing orders/direct debits, proposed by Cllr R Simon, seconded by Cllr T Webster.

- c. Cash Book reconciliation: The Cash Book had been reconciled to 31<sup>st</sup> January 2022 and the balance of the bank account was £8,838.40 which was confirmed by sight of the bank statement to the Chairman. There were no unpresented cheques therefore this agreed to the balance in the Cash Book.
9. **Parish Affairs**
- a. Eastmoor Phone Box – a voucher will be purchased from Bonnets using S137.
- b. Possible options for spending the Community Infrastructure Levy money –Item to remain on the agenda for further options to be considered in the future..
- c. Possible options of use of Borough Council Community Fund – village hall will look into applying for this fund
10. **Correspondence**  
The Clerk had forwarded items of correspondence prior to the meeting, nothing else had been received.
11. **Planning**
- a. Applications received since last meeting: none
- b. Decisions received from the Borough Council – none.
12. **Matters of concern and items for the next agenda**
13. **Date of next meeting**  
It was confirmed that the next meeting would be the Annual Meeting followed by an Ordinary Parish Meeting to be held on 11 May 2022.

The Chairman declared the Ordinary Parish Council Meeting closed at 8.15pm