

### **Clerks Report (update on matters not elsewhere on the agenda)**

- All Declaration of Acceptance of Office forms have been received from Cllrs and forwarded onto the Borough Council
- Anglia Water have added additional chemicals at the Beachamwell site. Cllr Simon confirmed this has resolved the issue reported at the last meeting.
- The external auditors had logged and acknowledge receipt of the exemption certificate for the accounts, year ending March 2023.
- The new laptop was ordered, set up and all data transferred. ECS Computers are to securely dispose of the old laptop.
- Insurance premium quoted by Zurich of £369.59pa should have been £396.59pa (this was an administrative error by Zurich). I have asked Zurich to honour the original figure of £369.59pa (for 3 years) and this has been agreed by the insurance company.
- The cheque for the village gateways has been banked by NCC, no update on installation has been received.
- VAT claim back for the period 01.04.2022 to 31.05.2023 (includes VAT on laptop) of £319.74 has been submitted to HMRC.
- Set up of Unity Bank – to be actioned.
- .gov.uk new email service from Norfolk ALC. At the time of writing no further information has been received.