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4th September 2023

The Clerk

Barton Bendish Parish Council

Thankyou for asking me to quote for the Internal Audit of your council.

My quotation for the Internal Audit 2023/24 £35.00 (to include a report as required and completion of Page 4 of AGAR). In addition, there could be travel expenses (currently set at .45p per mile – but this may rise). I would be happy to have a brief meeting to go through any concerns which you may have about the Internal Audit or AGAR.

This can either be done as a mid year Audit or immediately after the end of the financial year. If mid year I would complete AGAR Page 4 as soon as it is published.

In line with the new regulations within “Governance and Accountability March 2022” I can confirm to your council the following, which supports my competency for undertaking this work:

I am a retired member of the SLCC

I am a partner in Norfolk Parish Training and Support (NPTS)

I am a retired Parish and Town Clerk

I am CiLCA and FiLCA qualified.

In addition, I confirm my independence from the Council

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