

# **BARTON BENDISH PARISH COUNCIL**

**Minutes of Ordinary Parish Council meeting held on Wednesday 13<sup>th</sup> March 2024 commencing at 7.30pm in Barton Bendish Village Hall**

**Present:** Cllr W Chapman (Chairman), Cllr R Simon, Cllr A Stephen, Cllr S Tilburn, Cllr T Webster, Cllr D Wells

Also in attendance: Sharon Sweet - Parish Clerk; Borough Councillor Sue Lintern; no members of the public were in attendance

**1. To receive apologies for absence**

None.

**2. To receive Declaration of Interests and any requests for dispensation**

None.

**3. To agree the minutes of the last meeting on 10<sup>th</sup> January 2024**

The minutes of the ordinary Parish Council Meeting on 10<sup>th</sup> January 2024, having been circulated to all prior to the meeting, were **AGREED** as correct. The Chairman signed the minutes.

**4. Clerk Report (update on matters not elsewhere on this agenda)**

See attached.

**5. Public forum for members of the public to comment on agenda items, and updates from Borough and County Councillors**

Borough Councillor Lintern gave a verbal report.

**6. Governance:**

**a. Equality Policy; Web Accessibility Statement**

It was **AGREED** to adopt the above documents.

**7. To receive information regarding historic Council minutes and agree actions required**

After a discussion it was **AGREED** the historic minutes would be deposited at the County Archive. The Clerk would first have minutes bound into books and before the books were deposited, the Council would hold an evening event where the minute books could be viewed by residents.

**8. Finance**

**a. To authorise payments and note any monies received**

<b>Payee</b>	<b>Amount</b>	<b>Type</b>	<b>Description</b>
S Sweet	£ 629.72	SO	Clerk salary & allowance (Feb & Mar)
ICO	£ 35.00	DDM	Annual registration fee
BB Village Hall	£ 52.50	BACS	Hall Hire (Nov 2023 – March 2024)

Chairman's signature..... Date.....

**b. To review and sign cash book reconciliation**

The Cash Book had been reconciled to 13<sup>th</sup> March 2024 and was confirmed by sight of the bank statement to the Chairman.

**c. To review asset register**

The asset register was reviewed and agreed as presented.

**d. To receive budget monitoring**

Members noted the budget document, there were no concerns raised.

**9. Planning**

**a. To consider planning applications:** none

**b. To note planning decisions from the Borough Council:**

**23/00614/F** Barton Bendish Hill Farm Boughton Long Road Barton Bendish King's Lynn Norfolk PE33 9DW - Installation of digestate tank and an extended concrete apron around the tank for access. Application Permitted

**10. To receive items for inclusion on the next agenda**

- To consider organising a village litter pick

**11. To agree meeting dates for 2025 (15<sup>th</sup> January, 12<sup>th</sup> March, 14<sup>th</sup> May, 9<sup>th</sup> July, 3<sup>rd</sup> Sept & 12<sup>th</sup> November)**

It was **AGREED** to book the above dates for 2025.

**12. To confirm the date of the next meeting, as Wednesday 8<sup>th</sup> May 2024, 7.30pm  
Barton Bendish Village Hall for the Annual Parish Council Meeting**

The date was confirmed.

Meeting closed: 8.01pm

Chairman's signature..... Date.....

**Clerk Report/Update March 2024**

- A member of the public reported fly tipping in the parish to B Cllr Lintern, this included corrugated asbestos on the verge opposite the beet pad along Green Drove, off Murgot's Lane, and at the footpath entrance to Green Drove fly tipped fence panels, guttering and a tree stump. B Cllr Lintern and myself have both reported these to the Borough Council. Reply from Borough:
  - *The asbestos will be collected by our contractor in due course.*
  - *In regards to the other waste reported we have been unable to locate the fence panels, guttering or tree stump. There is what looks like to be some construction waste on the beet pad, however due to this being private land we are unable to clear.*
  
- The King's Portrait - The UK Government are offering to all Town, Parish and Community councils a free official portrait of His Majesty the King. This portrait scheme will close to new requests on Thursday 28th March 2024, I have registered Barton Bendish Parish Council.
  
- Village gateways (Boughton Long Road)– not living the village I do not know if these have been installed yet. I have followed up with the NCC highways engineer and await a response.
  
- .gov.uk email service via Norfolk ALC - I have requested an update from Norfolk ALC as to when the council will be able to join their .gov.uk email service.
  
- Internal Audit – files will be with the internal auditor in the coming weeks.

Chairman's signature..... Date.....